



STAFF MEETING
Wednesday, October 18, 2017

Meeting Notes

Attending

Geraldina Arredondo, ECHS Director
Zulema Mata-Perez, ECHS Counselor
Anna Lizette Auces, Secretary/Bookkeeper
Oscar Perez, Assistant Superintendent/Curriculum & Instruction
Rogelio Garcia, CTE Director
Yvonne Degollado, Advance Academics/GT
Albert Hernandez, Director of Admissions and Recruitment
Arnie Trevino, Dual Enrollment Coordinator
Roxana Castillo, Dual Enrollment Coordinator
Start Time: 4:15p.m.
End Time: 4:55p.m.

Announcements

- Introduction/Welcome
- Next Meeting will be held on Tuesday, November 14, 2017 at 8:30a.m.

Discussion

Items discussed in the meeting:

- Leadership Site Visit with Evanita Ramos, ECHS Coach, Geraldina Arredondo, and Zulema Mata-Perez
Web Page and PEIMS were discussed.
- Early College Staff Meeting: Discussed on how Mr. Julio Cantu was helping students prepare for TSI.
- Mr. Oscar Perez discussed: Student attendance, record on snapshot.
- Mr. Albert Hernandez discussed: The Vector Software that is available to keep track of students. He also mentioned that the Male Leadership Conference will be held on Saturday, November 11, 2017.
- LCC Tour for Early College students on Tuesday, November 7, 2017
- LCC South Tour for Early College students on Thursday, November 9, 2017
- Friday, November 10, 2017 is last day to withdraw from LCC class.